



# EDUCATION AGENT APPLICATION FORM

## 1. COMPANY DETAILS

Legal Entity/Name			
Trading Name		Place of Registration	
Registration No.		ABN/ ACN	
Main Office Address			
Main Contact Person		Phone	
Primary Email (Mandatory)		Alternate Email	
Website		MARN (if applicable)	

## 2. DETAILS OF COMPANY DIRECTOR/EXECUTIVES

Full Name of Company Head		Position	
Direct Email		Mobile	

## 3. INFORMATION SURVEY

When was your Agency established?		Country	
What Australian Education Providers do you currently represent?			
From which country/countries does the company primarily recruit students?			
How many students did you send to Australia last year?			
Has your company ever had its agreement terminated with any Education Providers?			
What courses do you think will be popular for your students?			
How many students do you believe you can send to <b>Invicta</b> in the next 12 months?			

## 4. REFEREES

Reference 1		Reference 2	
Name of Referee		Name of Referee	
Position		Position	
Institution		Institution	
E-mail		E-mail	
Phone number		Phone number	



**5. DECLARATION**

**PRIVACY NOTICE**

Invicta Technical College is required to collect education agents’ personal information. This may be shared with the Australian Government as required for the purposes of:

- promoting compliance with the ESOS Act and the National Code;
- assisting with the regulation of Agents;
- promoting compliance with the conditions of a particular student visa or visas, or of student visas generally; or
- facilitating the monitoring and control of immigration.

Information about education agents can also be accessed by all registered providers through PRISMS and includes:

- the outcome of the enrolments
- the percentage of completed CoEs by the education agent
- the number of CoEs created with the education agent’s involvement against the total number of CoEs created for the provider.

**EDUCATION AGENT DECLARATION**

- I declare that the information provided is true and correct.
- I agree to the collection, use and disclosure of my personal information as per the Privacy Notice.
- I understand my responsibilities as an education agent under the National Code 2018 Standard 4 and have a good understanding of the international education system in Australia, including the International Education and Training Code of Ethics.

<b>SIGNATURE</b>		<b>DATE</b>	
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NOTE: Completion of this form does not result in automatic approval for appointment. Please attach any relevant supporting documents as Invicta Technical College’s decision to offer an Agent Agreement will be based on the contents of this Agent Application form, the strategic alignment to market needs, the current representations in the region and reference checks.

Please email this completed form and attach a copy of your company profile, Business Registration, and certificate of the company to [marketing@invicta.edu.au](mailto:marketing@invicta.edu.au)

**OFFICE USE ONLY**

Reference check completed		Company Documents Attached	YES	NO
Outcome of Application	YES	NO	Comment	
Staff Name		Position		
Signature		Date		